



# Application for a Statement of Satisfactory Tenancy

This form is to be completed by a tenant or former tenant to request a Statement of Satisfactory Tenancy from Housing NSW. For information or assistance with this form, phone **1300 HOUSING** (1300 468 746) 24 hours a day, seven days a week. Please mark relevant boxes with a  If you need more room to answer any questions, please include details on a separate page and attach it to this form.

Client reference number	T-File number	Payment reference number
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Your details

Title	<input type="text"/>		
Mr, Mrs, Ms, Miss			
Last name or family name	<input type="text"/>		
Given name (s)	<input type="text"/>		
Date of birth	<input type="text" value="DD / MM / YYYY"/>		
Unit/House number	<input type="text"/>	Street/Avenue	<input type="text"/>
Town/Suburb	<input type="text"/>	Postcode	<input type="text"/>
Phone	<input type="text"/>	Mobile	<input type="text"/>
Email address	<input type="text"/>		

## Your request

I request that Housing NSW provides me with a Statement of Satisfactory Tenancy in respect of my current/former Housing NSW tenancy at:

Unit/House number	<input type="text"/>	Street/Avenue	<input type="text"/>
Town/Suburb	<input type="text"/>	Postcode	<input type="text"/>
Phone	<input type="text"/>	Mobile	<input type="text"/>

My statement should provide information about:

1. The address of my current/former tenancy with Housing NSW
2. The date my tenancy with Housing NSW started
3. The date my tenancy with Housing NSW ended, or current date if not ended
4. My rental and other accounts

I agree to notify Housing NSW immediately and return the tenancy statement if it is not accurate.

## Consent for inspection (current tenants only)

- I give consent to Housing NSW to undertake an inspection of my current Housing NSW property, where possible within 4 days of receipt of this request by Housing NSW.
- I do not give consent to Housing NSW to undertake an inspection of my current Housing NSW property.

## Statement of indemnification

I hereby indemnify Housing NSW from any claim at law, equity or statute by reason of the use or misuse of information contained in my Statement of Satisfactory Tenancy by any person to whom it may be referred to by me or in relation to any subsequent use or misuse by any third person by whatever means that person comes across my tenancy statement.

## Consent

I give my consent to Housing NSW confirming the issue of the above statement should a property manager contact Housing NSW to verify that the statement has been issued to me.

Full name ( please print)

Signature

Date

**When you have completed this form, return it to Housing NSW:**

- **by fax** on (02) 9612 6393
- **by post** to Locked Bag 7150 Liverpool BC 1871
- **in person** to your local Housing NSW office