

Boarding House Financial Assistance Program Application Form

Office use only - APPLICATION No



All information on this form will be treated as confidential. However, information will be verified with other authorities

Applicant: Please complete all details and submit this form with supporting documentation and declaration to the council for final confirmation and authorisation.
 Council: Please forward the completed form, documentation and Tax Invoice to: The Boarding House Fire Assistance Program, Housing Strategy, Housing NSW, Locked Bag 4001, Ashfield, NSW 1800 Phone: 8753 8000, Fax: 8753 8488

1. Applicant details

Name.....

Contact Phone No.....

2. Property and building information

Address

Postcode

Current owner of the premises (if applicant is not the owner)

Please tick the appropriate box.

Is this property currently receiving a Land Tax Exemption under the *Land Tax Management Act 1956* ?

Do the premises provide **any** backpacker or tourist accommodation?

In this property licensed under the *Liquor Act 1982* ?

Is the property rated as 'Residential' by the local council ?

YES NO

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Note

Premises providing any tourist accommodation or licensed by the Liquor Act or rated other than 'Residential' by the council are ineligible for the program

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Confirmed

3. Building classification (based on the current size/number of rooms)

Please tick whichever box applies

Class 1(b) (The boarding house normally accommodates 12 or less people, and has a gross floor area under 300 square meters)

Class 3 (The boarding house accommodates more than 12 persons, or has a gross floor area over 300 square meters)

Confirmed
Confirmed

4. Proposed development

Tick whichever box is appropriate for your application and indicate total costs

- Fire safety upgrading an existing boarding house
- Fire safety upgrading an existing boarding house licensed by the Department of Ageing, Disability and Home Care (a 'licensed' boarding house.)
- Extending an existing boarding house to provide additional bedrooms
- Building a new boarding house.

Tick	Total cost (GST Exclusive)
	\$
	\$
	\$
	\$

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Important:

- Attach a copy of the Fire Safety Order and/or schedule of building works as applicable plus all relevant quotes/receipts.
- Do not include GST when calculating the cost of fire safety works, a separate tax invoice detailing the GST component and your ABN number should be submitted.

5. Council information (To be completed by officers of participating councils)

Council Officer Local Government area..... Contact Phone No.

Date of lodgment of construction certificate or Section 124 Orders.....

DA number (if applicable) Date DA determined by the council

6. Tenancy details for existing boarding houses

For existing boarding houses please complete the details of bedrooms available to boarding house residents. Show details of occupancy from the 1st of January 2007 till 31 December 2007, if applying in 2008, or from the 1 January 2008 till 31 December 2008, if applying in 2009. Tenancy details are required for all applications relating to existing boarding houses, including works undertaken since 1 January 2005.

Room No	Occupancy details (please see* below)	Number of persons occupying this room	Number of persons this room can accommodate	Full board and lodging (three meals a day & provision of clean linen included in the tariff) (Yes or No)	Weekly tariff paid by each person/ family (GST Inclusive unless otherwise indicated.)	Single or family/ shared
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2						
3						
4						
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* Please show 'vacant' if vacant all year or 'full year' if occupied all year. If during the applicable year a bedroom was vacant for any period, please show the dates of occupation by each person(s) occupying the bedroom.

7. Constructing more bedrooms or a new boarding house

Complete this section **ONLY** if you are constructing additional bedrooms extending an existing boarding house;

Details of the original boarding house

Current number of bedrooms

Number of people that can currently be accommodated

What is the current gross floor area in square metres?

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Details of the extension to provide additional bedrooms

Number of new bedrooms being constructed?

Number of people that will be accommodated upon completion?

What is the gross floor area of the extension?

Confirmed
Confirmed
Confirmed
Confirmed

Total construction cost (excluding fit out and furnishings)? Attach details and quotes for the council approved construction work to be undertaken, GST exclusive.

Complete this section **ONLY** if you are constructing a new boarding house

What is the gross floor area in square metres of the new boarding house to be constructed?

Number of bedrooms being constructed?

Number of people that will be accommodated upon completion?

Total construction cost (excluding fit out and furnishings)? Attach details and quotes for the council approved construction work to be undertaken, GST exclusive.

Confirmed
Confirmed
Confirmed
Confirmed

8. Statutory declaration

Please complete this section if you are upgrading or extending an existing premises. Strike out the choice not applicable wherever the symbol * appears. See the 'Information to help you complete this form' pamphlet for assistance.

I/We*of.....apply for financial assistance

for the purpose of undertaking essential fire safety works on the premises at.....being described as Lot

No.....Plan no.....and do hereby solemnly and sincerely declare that as at 31 December 20.....:

1. The bedrooms for which funding is sought were available to boarding-house residents and occupied by long term residents (a long-term resident is considered to be a person who resided in a boarding house for 3 consecutive months or any period totalling 3 months in the course of a year).

2. It is also declared that:

(i) during the year ending 31 December 2007, the maximum tariff charged for at least 80% of the accommodation available to boarding-house residents where **full board and lodging was provided**, was no more than

- \$277 per week for single accommodation, or \$463 per week for family or shared accommodation;

or where less than full board and lodging was provided, was no more than:

- \$185 per week for single accommodation, or \$309 per week for family or shared accommodation.

(ii) during the whole of 2008, for at least 80% of the accommodation available to boarding-housing residents, the tariff for **full board and lodging** is guaranteed not to exceed:

- \$283 per week for single accommodation, or \$472 per week for family or shared accommodation;

or where less than full board and lodging was provided, was no more than:

- \$189 per week for single accommodation, or \$315 per week for family or shared accommodation:

I/we* make this solemn declaration, including that all the former information in support of my application for financial assistance is true and correct, by virtue of the provisions of the *Oaths Act 1900*.

.....
Declarant's signature

.....
Declarant's signature

Made and signed before me thisday of20.....

.....
Justice of the Peace