



Details of Land or Property Ownership

Please print in BLOCK LETTERS with a black or blue pen

This form is to be completed by an applicant for social housing who owns or part owns land or property. For information or assistance with this form, phone **1300 468 746**, 24 hours a day, seven days a week. Please mark relevant boxes with a If you need more room to answer any questions, please include details on a separate page and attach it to this form.

PLEASE READ THE INFORMATION BELOW BEFORE COMPLETING THIS FORM

Complete the applicant details and description of property section and:

- If you have disposed of property, please also complete Sections A&B ONLY
- If you are the current purchaser or owner, please also complete Sections A&C ONLY
- If your interest in this property is only financial because it is a deceased estate, please also complete Section D ONLY

If you own or part-own any property, attach to this form one of the following (see Section 5 of Evidence Requirements Information Sheet DH3001A):

- Deeds for the property
- Statement from a mortgage lender showing mortgage repayments
- Recent rate notices
- A professional evaluation of the market valuation
- Receipts showing any income currently received from the property such as rent
- Solicitor's settlement statement to show equity from the sale of the property

Client reference number

T-File number

Applicant details

Title	<input type="text"/>	
Mr, Mrs, Ms, Miss		
Last name or family name	<input type="text"/>	
Given name (s)	<input type="text"/>	
Date of birth	<input type="text" value="DD / MM / YYYY"/>	
Unit/House number	Street/Avenue	<input type="text"/>
Town/Suburb	<input type="text"/>	Postcode <input type="text"/>
Phone	<input type="text"/>	Mobile <input type="text"/>
Email address	<input type="text"/>	

Description of property/land which you own or in which you have/had an interest

Dwelling	Lot	<input type="text"/>	Unit/House number	<input type="text"/>
	Street/Avenue	<input type="text"/>		
	Town/Suburb	<input type="text"/>	Postcode	<input type="text"/>
	Country	<input type="text"/>		
Type of dwelling	<input type="checkbox"/> Brick	<input type="checkbox"/> Timber		
	<input type="checkbox"/> Fibro	<input type="checkbox"/> Other (provide details below)		
		<input type="text"/>		
Number of bedrooms	<input type="text"/>			

Land

Lot

Unit/House number

Street/Avenue

Town/Suburb

Postcode

Dimensions

Country

SECTION A: Please answer ALL questions in this section

1. Date of purchase

DD / MM / YYYY

2. Name of owner (s)

3. Purchase price of property/land

4. Deposit paid

5. Finance obtained from: (Name of finance institution or personal lender)

6. Amount of finance obtained:

7. Your repayments per month:

SECTION B: Please complete this section if you have disposed of the property or land.

8. Sale price:

9. Date of sale:

10. Amount owing at time of sale:

11. Arrears in repayments:

12. Net amount received by applicant:

13. Solicitor's name and contact details:

14. Reason for sale (and arrears if any):

SECTION C: Please complete this section if you are a current property or land purchaser or owner

15. Balance owing on the property (excluding interest):

16. Current market value:

17. Is the property for sale?

Yes → go to next question

No → go to question 19

18. What was the advertised price?

19. If you own land, why have you not built?

20. If you own a dwelling, why are you not living in it?

21. If this is a dwelling, is it:

Vacant, OR

Rented

22. If the dwelling is tenanted, what is the weekly rent payable?

SECTION D: Please complete this section if you only have a financial interest in a deceased estate

23. If the property is a dwelling, is it:

Vacant, OR

Rented

24. If tenanted, name of tenant:

25. Who is the Executor of the estate?

26. Who are the beneficiaries of the estate and what is the expected

<input type="text"/>	<input type="text" value="\$"/>
<input type="text"/>	<input type="text" value="\$"/>
<input type="text"/>	<input type="text" value="\$"/>
<input type="text"/>	<input type="text" value="\$"/>
<input type="text"/>	<input type="text" value="\$"/>

27. Is the property for sale?

Yes → go to next question

No → go to question 29

28. What is the advertised price?

29. Are you in a position to purchase the property?

Yes

No

30. What is the outstanding debt owing on the property (if any)?

Notice and Declarations

Under the *Housing Act 2001*, the *Privacy and Personal Information Protection Act 1998* and the *Health Records and Information Privacy Act 2002*, you must be told why your personal information (including health information) is being collected, how it will be used and whether it will be given or exchanged with another party.

Under the *Housing Act 2001* a fine of up to \$2,200 and/or three months imprisonment applies for making a false statement or representation. Anyone who wilfully makes any false statements that result in them obtaining accommodation or other financial benefit of any kind may be refused further assistance by housing providers or prosecuted.

Notice: Your personal information and any relevant health information provided on this form will be exchanged between social housing providers (public, community and Aboriginal housing) for the purpose of processing your application.

Declaration

- I understand the instructions given on this form.
- I understand that should I dispose or acquire a property, I will notify my social housing provider within 28 days of making that disposal or acquisition.
- To the best of my knowledge, the information provided in this form is correct.
- I understand there are penalties for giving false or misleading information.

Full name (please print)

Signature

Date

Is another person helping you to fill out this form?

Yes

No

↓
If yes, that person should read and sign the declaration below

Declaration from person assisting or completing this application on behalf of the applicant

- I filled in this form on the basis of the information the applicant gave me.
- I have read out the form and the answers to the applicant who seemed to understand them.
- I understand there are penalties for giving false or misleading information.

Full name (please print)

Signature

Date

Contact phone number