



Documents You Need

Rental references

A real estate agent or landlord may want:

- written or verbal references from agents or landlords
- a history of your accommodation for the past few years
- rent receipts (if you have them)
- personal references from employers, or other people who know you well.

Evidence of Income

You can show evidence of your regular income with:

- current payslips from your employer/s
- an income statement from Centrelink
www.centrelink.gov.au/internet/internet.nsf/online_services/request_document.htm

If you need help to register online with Centrelink or to access your statement, ask staff at Housing NSW.

Personal Identification (ID)

You will need to show the agent your identification.

Check what documents the agent will accept for identification as this varies.

Examples of personal identification include:

- photographic identification – e.g. driver's licence, passport or other forms of photo ID
- Medicare and/or health care card
- birth certificate or birth card (can be obtained from the Registry of Births, Deaths & Marriages, or the Clerk of the Local Court in country towns).

A list of documents you can use for identification is available from the Centrelink website

www.centrelink.gov.au/internet/internet.nsf/forms/ss231.htm and download *Proving Your Identity to Centrelink* form.

Interpreter Services

If you have difficulty understanding English, contact the Translating and Interpreting Service (TIS) on 131 450. The Translating and Interpreting Service will telephone Housing NSW for you at no cost.

Arabic

خدمة الترجمة الخطية والشفهية المجانية
اتصل على الرقم 131 450

Chinese

免費的翻譯傳譯服務
致電 131 450

Russian

Служба бесплатного письменного и устного перевода
Позвоните по номеру 131 450

Spanish

Servicio Gratuito de Traducción e Interpretación
Llame al 131 450

Vietnamese

Dịch vụ Phiên dịch và Thông dịch Miễn phí
Điện thoại 131 450

It is illegal for an officer of Housing NSW to ask for money or favours or other benefits of any kind in exchange for helping you with your housing needs.

It is also illegal for you or anyone else to offer money or favours or other benefits of any kind to an officer of Housing NSW in exchange for helping you.

If you have any information regarding this, please contact **Housing NSW's Business Assurance Unit on 1800 806 206**. Housing NSW may refuse the provision of further housing services to anyone who has engaged or sought to engage in corrupt or illegal conduct.